

Space Assignments and Capital Improvements (SACI) Meeting Summary Notes

October 10, 2017, 10:00 a.m. – 11:40 a.m.; Chancellor’s Conference Room, California Hall

Attendees:

- **Committee Members:**
 Tsu-Jae King Liu, Vice Provost, Academic and Space Planning
 (Pat Schlesinger, proxy for) Steve Martin, Interim Vice Chancellor for Research
 Keith Gillless, Dean, College of Natural Resources
 Mark Stacey, Undergraduate Council
 Jennifer Johnson-Hanks, CAPRA
 Dorothy Hale, Professor, English
 David Raulet, Professor, MCB
 Megha Torpunuri, ASUC
 Shreyas Patankar, GA
 Walter Wong, University Registrar
 Rajiv Parikh, Associate Vice Chancellor, Capital Strategies
 Sally McGarrahan, Associate Vice Chancellor, Facilities
- (Absent)**
 Holger Mueller, Graduate Council
 Jeremy White, Senior Program Manager, Access/Compliance
- **Visitor:**
 Marc Fisher, Vice Chancellor for Administration
- **Staff:**
 Abram Hardin, Principal Space Planner, Academic and Space Planning Division
 Sarah Viducich, Space Planner, Academic and Space Planning Division
 Ron Holmstrom, Space Planner, Academic and Space Planning Division
 John Scroggs, Chief of Staff, Academic and Space Planning Division

Agenda Item	Discussion Summary	Actions to be Taken
1. Welcome and Introductions	<ul style="list-style-type: none"> • Announcement of new SACI webpage, with a link to the Box folder online repository for committee members; note that the full charge of the committee is detailed on the webpage. 	<ul style="list-style-type: none"> • Staff to create “SACI Documents” link on SACI webpage to the Box folder, and share this folder with committee members.
2. Update on Campus and UCOP Seismic Safety Program	<ul style="list-style-type: none"> • UCOP is mandating that all poor and very poor buildings be vacated or remediated by 2030. This program will require large amounts of surge space and densification of space usage on campus. SACI will be involved in space discussions as the plan to address seismic issues is developed. UCOP has established a Seismic Review Committee to standardize building assessments across the UC system and to provide a structural engineer to support campus efforts. • The Berkeley campus will be updating its building assessments to identify the greatest risks and develop a plan to meet the 2030 goal. 	
3. Space Utilization Incentive Program	<ul style="list-style-type: none"> • Tsu-Jae is working to create a program to incentivize units to improve space usage, by providing cost-share for minor capital improvement projects. Projects requiring less than \$100K cost-share may be approved by the Vice Provost for Academic and Space Planning (VPASP; projects requiring greater than \$100K cost-share will require approval by SACI. <ul style="list-style-type: none"> ○ Project proposal guidelines should describe best practices and examples of opportunities for improving space utilization. 	<ul style="list-style-type: none"> • Once the funding is in place, SACI will receive draft project proposal guidelines for review, comment, and approval.
4. Gianinni Hall Project Surge Plan	<ul style="list-style-type: none"> • Gianinni Hall will undergo seismic retrofitting beginning in 2019; this project is estimated to take 2 years to complete. The occupants (and 3 general-assignment classrooms) will be temporarily relocated during this work, beginning in late Summer or Fall 2018. Surge options are in development, will be sent to SACI for review. • A question was raised about the Hearst Field Annex (HFA) that was built to serve as surge space: Why have various rooms in this complex have been assigned as non-surge space? It was then explained that each of the current occupants understands that their space assignment is not long-term. In addition, the Giannini Hall 	<ul style="list-style-type: none"> • SACI to review surge options and make a recommendation.

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	<p>surge options will involve other surge spaces. The point is well taken, however, that the campus needs to maintain surge spaces such as HFA on an ongoing basis to enable seismic retrofitting work to be conducted.</p>	
<p>5. New Student Residence Hall Naming Process</p>	<ul style="list-style-type: none"> • A new student residence hall is being built on Dana St between Bancroft Way and Durant Ave; it will be ready for occupancy in Fall 2018. Philanthropic naming efforts have not yielded any prospects, so we would like to pursue honorific naming of this building. The deadline for selecting a name is December 31, 2017; afterwards the naming rights revert to the developer. • The committee discussed the process of soliciting naming proposals, and agreed that these should be solicited from the Associated Students of the University of California (ASUC), Graduate Assembly (GA), Chancellor’s Staff Advisory Committee (CSAC), the Academic Senate Committee on Academic Planning and Resource Allocation (CAPRA), and the California Alumni Association (CAA). • The goal is to have the proposals in hand by the next SACI committee meeting on November 13, 2017. 	<ul style="list-style-type: none"> • SACI to be copied on e-mail soliciting nominations. • Respondents should have two weeks to submit their proposals after the request is sent to the ASUC President, GA President, CSAC Chair, CAPRA Chair, CAA Executive Director. • SACI will discuss naming proposals at its November meeting and recommend a subset for consideration by the Chancellor.
<p>6. Physical Education Outdoor Equipment Project</p>	<ul style="list-style-type: none"> • The Physical Education (PE) Department proposes to install outdoor exercise equipment on the north side of the Hearst Gymnasium (across from North Field), in an area that is presently covered with tanbark and not used; this project would involve installation of concrete slab, vulcanized rubber surface, and exercise equipment. <ul style="list-style-type: none"> ○ This project has been discussed with the appropriate people within Physical & Environmental Planning and the Office of Environmental Health and Safety (EH&S). ○ This project would help to increase recreational space and visibly promote physical exercise. Students favor this. • The committee voted in approval for this proposal to go forward to the campus Design Review Committee. This approval is based on the close proximity of the exercise equipment to the gym. 	<ul style="list-style-type: none"> • Sally will follow up with PE to ensure that this project is also vetted by Facilities Services.
<p>7. Additional SACI Projects for 2017-2018</p>	<ul style="list-style-type: none"> • The question was asked: What do committee members want SACI to focus on during this academic year? <ul style="list-style-type: none"> ○ (David+Keith) Possible occupancy of space at the Children’s Hospital Oakland Research Institute (CHORI), the former site of University High School. Presently this site – which includes wet lab spaces and animal facilities – is being managed by UC San Francisco (UCSF) but is very underutilized, hence it is being considered for disposition. This site is attractive to UCB faculty members who want to work with the clinics at Benioff Children’s Hospital Oakland (BCHO). A meeting of researchers and administrative leaders from UCB, UCSF, CHORI, and BCHO was held on September 29 to discuss space, funding, and collaborative opportunities; there was significant interest to continue this discussion. ○ (Pat) Prioritization of academic units for space on the central campus. This topic is discussed in some of the Incentives Working Group reports, which were sent to the Academic Senate for review and comment. ○ Space charges to incentive more efficient usage by units – this has been tried at other universities without much success. ○ (Megha) Students need more open study spaces on campus. Can SACI look into increasing the amount of study space on campus? ○ (Megha) Can SACI look into installing feminine hygiene products into restrooms in high-usage buildings such as Dwinelle? (Estimated cost is \$60K to \$100K) ○ Lighting project for campus safety (to help students get to/from 	<ul style="list-style-type: none"> • Rajiv will update SACI after a conversation with UCSF. • Staff to share the Incentives Working Group reports (in SACI Box folder - see October 10, 2017 Meeting Items) • Megha to follow up with ASUC to obtain more information so that SACI can consider ways to address these requests. • ASUC and GA to provide

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	study spaces across campus). Also, overnight programs in classroom buildings for student groups and studying areas.	details (types of space and times needed) to SACI and to the Registrar’s Office for the classroom aspect of this.
8. Informational Item: McCone Hall Clean Up	<ul style="list-style-type: none"> • Ron (who runs a building space clean-up program) provided before & after photos showing spaces that have been recovered for usage within McCone Hall, totaling nearly 2,000 assignable square feet. • The question was raised whether there is a similar “classroom clean up” program? Answer: There is a campus classroom refresh program (primarily cosmetic and furniture upgrades); opportunities for major classroom renovations are rare. Most large classrooms are in older buildings with more frequent HVAC issues. <ul style="list-style-type: none"> ○ The new Space Utilization Incentive Program could be leveraged by academic units to improve non-general-assignment classrooms. • The question was raised how instructors can find out about progress on classroom issues that they have reported. 	<ul style="list-style-type: none"> • John, Sally, & Walter will create a short survey form and propose a list of faculty and graduate student instructors to survey, targeting specific classroom buildings (e.g. Dwinelle Hall).
9. Informational Item: Relocation of Some Administrative Units to the 4th Street Facility	<ul style="list-style-type: none"> • To save ~\$400K/yr in rent, Research Administration and Compliance (RAC) staff – approximately 46 employees and some student workers – will relocate to university-owned space at the 4th Street facility. These units include the Sponsored Projects Office, the Office for the Protection of Human Subjects, the Office of Animal Care and Use, and the RAC Information Systems unit. • A question was raised regarding how the campus is covering debt service for this facility; currently UCB occupants there are not charged rent, in contrast to some other enterprise buildings such as the Golden Bear Center (1995 University Avenue). 	